

## OFF-CYCLE GRANT AUTHORIZATION FORM

Please attach the proposal. If the following information is not included in the proposal, please provide the information below to allow processing to begin:

Contact Name:	Roy Godson
Org Name:	Institute for International Studies
Address:	5711 Glenwood Road
City, State, Zip:	Bethesda MD 20817
Phone:	301-654-3635
Fax:	202-659-5429
Email:	rgodson@strategycenter.org

**Complete this section for all Off-Cycle grants:**

Purpose of Grant:	To support the work of Dr. Roy Godson & Associates	
Grant Amount:	\$ 240,000	
Budget Sector:	Ideas & Inst.	
Program Officer:	DGS	
Grant ID #:	20141166	Award Date:
Director Affiliation:	none	
Approved by:	See file emails in file	
Approved by:		

(If unable to sign this form, attach email or other confirmation of the Board Member.)

Grant checks are processed on the first and third Wednesday of each month. This grant will be paid on the next check processing date after receipt of the signed agreement. Please indicate any special requests. Target 1-21-15

Additional items for the file:

The GPR recommendation form will be prepared by the Program Officer.

The Grants Administrator will prepare and send the grant agreement (which must be signed by the grantee and returned to the Foundation) and the yellow checklist, attaching a copy of the Charity Check report to it. If a determination letter is not on file, one will be requested.