

## Grant Distribution Request Form (Please Print)

**Instructions:** *Grant Distribution Request Forms* should be emailed to [dtgrants@donorstrust.org](mailto:dtgrants@donorstrust.org) or faxed to 703-535-3564. Grants are processed on a weekly basis with checks being issued within 3 – 7 business days of receipt. Please note that *Grant Distribution Request Forms* for new organizations may take longer to process as each must be approved by the DonorsTrust Board of Directors prior to receiving any funds.

### Section A: Donor-Advised Fund Information. All authorized fund holders must sign each *Grant Distribution Request Form*.

Primary Advisor Name \_\_\_\_\_

Donor-Advised Fund Name \_\_\_\_\_

Authorized Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

**Section B: Grant Request.** Grants can only be made to certain IRS approved 501(c)(3) organizations. No person or entity may receive a benefit that is other than incidental as the result of a grant. In no case may a grant satisfy a pre-existing legally binding pledge. Please contact us for additional information.

Organization \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Website \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Grant Amount \_\_\_\_\_ (\$100 minimum grant)

### Section C: Anonymity. Choose one of the following options to identify this grant distribution:

☐ Anonymous

☐ Fund Name and Full Name

☐ Fund Name Only

☐ Fund Name, Full Name, and Mailing Address

### Section D: Instructions. Please specify grant instructions.

☐ General Operations

☐ Special Project (please provide a description)

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