

January 15, 2013

«Letter_Address_Block»

Dear «Letter_Salutation»:

The Lynde and Harry Bradley Foundation is a private foundation subject to Internal Revenue Code regulations. These regulations require that grant expenditure documentation be obtained from certain grantees. Grants paid by a private foundation to a private foundation require expenditure accounting responsibility.

Please note that the information available to the Foundation indicates that «Org_Legal_Name» is a private foundation. If the organization's status has changed and the organization qualifies as publicly supported under the classification of 509(a)(2) or 509(a)(1) and 170(b)(1)(a)(vi), please advise the Bradley Foundation as soon as practicable and send a copy of the updated IRS determination letter.

Enclosed is a grant expenditure report that details a grant received by your organization during 2012. Please indicate the amount of the grant expended through December 31, 2012 and include an expenditure statement and any other pertinent financial information as requested in the section entitled "use of grant." In addition, please include information regarding the progress made toward the goals of the grant, and be sure to sign the form.

Thank you for your cooperation. Please contact me or Yvonne Engel at (414) 291-9915 if you have any questions.

Sincerely,

Cynthia K. Friauf

CKF/ye

Enclosure

Grant ID #«Request_ID»